

NOTICE

Notice is hereby given that the Nineteenth Annual General Meeting of the members of Comviva Technologies Limited will be held on 13th July, 2018, Friday at 11 AM at its registered office at A-26, Info City, Sector-34, Gurugram, Haryana-122001 to transact the following business:

ORDINARY BUSINESSES:

1. (a) To consider and adopt the Standalone Audited Financial Statement of the Company including Balance Sheet as at 31st March, 2018, Statement of Profit & Loss for the year ended on that date along with Cash Flow statement, notes and annexures and the Reports of the Board of Directors, Secretarial Auditors Report and Auditors Report thereon.

(b) To consider and adopt the Consolidated Audited Financial Statement of the Company including Balance Sheet as at 31st March, 2018, Statement of Profit & Loss for the year ended on that date along with Cash Flow statement, notes and annexures and the Reports of the Auditors thereon.
2. To appoint a Director in place of Mr. Jagdish Mitra (DIN: 06445179), who is liable to retire by rotation and being eligible, offers himself for re-appointment.
3. To ratify the appointment of Auditors of the Company and fix their remuneration:

“RESOLVED THAT consent of the members be and is hereby granted for ratifying the appointment of M/s BSR & CO LLP, Chartered Accountants Gurugram (Haryana), bearing registration number 101248W/W-100022, Auditors of the company, from the conclusion of this Annual General Meeting until the conclusion of the next Annual General Meeting of the Company, at such remuneration as may mutually be agreed upon between the auditors and the Board of Directors of the Company.”

Place: Gurugram
Date : 19.06.2018

By Order of the Board
for Comviva Technologies Limited

Sd/-

Parminder Singh Bakshi
Company Secretary
Membership No. A25383

NOTES:

1. A member entitled to attend and vote is entitled to appoint a proxy or proxies to attend and vote instead of himself/ herself and that such proxy need not be a member of the Company.
2. For the proxies to be effective, duly completed and stamped proxy forms should reach or must be deposited at the registered office of the Company not later than Forty-Eight hours before the meeting.
3. Members/proxies should bring the attendance slips filed in for attending the meeting.
4. To facilitate Shareholders of the Company to hold their Shares in a Dematerialized form, the Company is registered with the Depositories namely, National Securities Depository Ltd. (NSDL) and Central Depository Services (India) Ltd. (CDSL) vide ISIN No. INE074E01027.
5. Members are requested to bring their copy of Annual Report at the meeting.
6. Corporate members intending to send their authorized representatives to attend the meeting are advised to send a duly certified copy of the Board Resolution authorizing their representative to attend and vote at the meeting.
7. The registers of Directors and KMP along with their shareholding maintained under Section 170 of the Companies Act, 2013, will be available for the inspection by the members at the Annual General Meeting.
8. A statement setting out the material facts concerning each item of special business (explanatory statement) pursuant to Section 102 and other applicable provisions of the Companies Act, 2013 is enclosed herewith.
9. Venue of the General Meeting is located at walkable distance from Hero Chowk, Sector – 34, Gurugram (Haryana) on NH – 24 Delhi – Jaipur expressway, google map is enclosed.

Place: Gurugram

Date: 19.06.2018

**By Order of the Board
for Comviva Technologies Limited**

Sd/-

**Parminder Singh Bakshi
Company Secretary
Membership No. A25383**